



Division of Career and Technical Education
1450 Northeast Second Avenue
Miami, FL 33132

- AG
- BCE
- CDE
- DCT
- DCT-H
- HSE
- ICE
- MKT
- PS
- WEP

JOB SEARCH RECORD

Student's Name _____ Week of _____

You must visit at least two businesses on a daily basis until you are hired. Fill out this form and return to your teacher for proper OJT credit at the end of each week. Business cards must be numbered and attached to this form. Number on card should match the number listed on this form.

1. Business Name: _____ Contact Person: _____
Address: _____ Telephone: _____
Job Applied for: _____ Contact Date: _____ Time: _____
Comments _____

2. Business Name: _____ Contact Person: _____
Address: _____ Telephone: _____
Job Applied for: _____ Contact Date: _____ Time: _____
Comments _____

3. Business Name: _____ Contact Person: _____
Address: _____ Telephone: _____
Job Applied for: _____ Contact Date: _____ Time: _____
Comments _____

4. Business Name: _____ Contact Person: _____
Address: _____ Telephone: _____
Job Applied for: _____ Contact Date: _____ Time: _____
Comments _____

5. Business Name: _____ Contact Person: _____
Address: _____ Telephone: _____
Job Applied for: _____ Contact Date: _____ Time: _____
Comments _____

6. Business Name: _____ Contact Person: _____
Address: _____ Telephone: _____
Job Applied for: _____ Contact Date: _____ Time: _____
Comments _____

7. Business Name: _____ Contact Person: _____
Address: _____ Telephone: _____
Job Applied for: _____ Contact Date: _____ Time: _____
Comments _____

8. Business Name: _____ Contact Person: _____
Address: _____ Telephone: _____
Job Applied for: _____ Contact Date: _____ Time: _____
Comments _____

9. Business Name: _____ Contact Person: _____
Address: _____ Telephone: _____
Job Applied for: _____ Contact Date: _____ Time: _____
Comments _____

10. Business Name: _____ Contact Person: _____
Address: _____ Telephone: _____
Job Applied for: _____ Contact Date: _____ Time: _____
Comments: _____
